

Mahatma Gandhi Viyamandir's,
S.P.H. Arts, Science & Commerce College, Nampur,
Tal-Baglan, Dist. Nashik
Department of English

Certificate Course in Mastering Communication
Skills

Academic Year : 2021-2022

Course Duration: Date-01/01/2022 to 08/2/2022

Total Students : 34

Total Hours Conducted: 30 Hrs.

Course Co-ordinator: Prof. R.S. Sonawane

HoD. Dept. of English: Dr. K.B. Gaikwad

Principal: Dr. U.B. Kadam

Date: 31/12/2021

To,
The Principal,
S. P.H.College,Nampur,
Tal-Baglan,Dist-Nashik

Subject: Regarding Certificate Course in Mastering Life Skills..

Res./Sir,

With rference to the subject cited above,Dept.of English is going to organize A Certificate Course in Mastering Communication Skills from 01st Jan.2022 ,the schedule is attached for your information and kindly request to sanction one month duration course in CDC meeting.

Thanking You,

Yours faithfully,



(Dr.K.B.Gaikwad)



MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik
Department of English
Certificate Course in Mastering Communication Skills
Academic Year: 2021-22

Ref-2021-2022

Date-31/12/2021

Notice

All the students of Dept.of English hereby informed that a Certificate Course in Mastering Life so students are requested to submit their information to the HoD dr.K.B.Gaikwad and attend the course dated on 01st Jan.2022 in Hall no.16.at 12.30pm.



(Prof.R.S.Sonawane)



(Dr.K.B.Gaikwad)



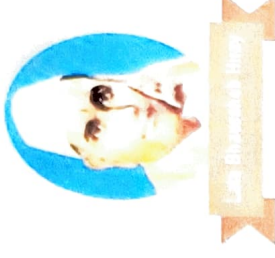
(Dr.U.B.Kadam)

PRINCIPAL

Samajshree Prashantdada Hiray
Arts, Science & Commerce College
Nampur, Tal. Baglan Dist. Nashik



Mahatma Gandhi Vidyamandir's
Samajshree Prashantdada Hiray Arts, Science & Commerce College, Nampur
Tal-Baglan, Dist-Nashik



CERTIFICATE

This is to certify that Mr./ Miss *Deore Yash Anil*.....
Class: *S.Y.B.A.*.....has successfully completed a 'Certificate Course in
Mastering Life Skills' from 01st Jan.2022 to 8th Feb.2022 during the
academic year 2021-2022.

Dr. R.S. Sonawane
Coordinator

Dr. K.B. Gaikwad
Professor

Dr. U.B. Kadam
Principal

Head
Dept. of English
SPH Arts, Sci. & Com College
Nampur, Tal. Baglan, Dist. Nashik

PRINCIPAL
Samajshree Prashantdada Hiray
Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik

MGV's,
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Department of English
Certificate Course in Mastering Communication Skills
Academic Year: 2021-22

Activity Report

The Department of English, S. P. H. College, Nampur conducted a 'Certificate Course in Mastering Communication Skills' successfully. The duration of the course was a month. It started on the 1st January 2022 with all the students taking a resolution to learn to communicate in English. The course was inaugurated in a energetic session which was presided by Principal Dr. U. B. Kadam. Dr. K. B. Gaikwad, Head, Department of English also addressed the students. In his address he highlighted the increasing importance of communicating in English with competence. Total 34 students enrolled for the course. Prof. R.S. Sonawane acted as a co-ordinator of the course.

The primary objective of the certificate course was to enable the students to communicate in English. The syllabus of the course was framed in such a way that it covered all the necessary skills required to communicate on daily basis. It includes the topics from introducing yourself to delivering a speech to digital literacy for effective communication. The co-ordinator of the course Prof. R. S. Sonawane prepared various tests and activities to make sure that the students not only understand the topics but could also implement them in real life.

Dept.of English sanctioned an MoU to Githanjali Computer, Nampur, the Director of the Computer Institution is Dinesh Wani, who collaboratively helped students in an activities dealing with Computer literacy whenever needed. In the age of Internet students should well acquainted with Computer literacy then they can collect useful information and communicate well by using English confidently. Students have good opportunity to get jobs in the corporate world so "**Mastering Communication Skill**" is the course is very beneficial for our UG students. Principal Dr.U.B.kadam had taken good efforts for the enhancement of students to conduct such valuable courses time to time. Co-ordinator Prof R.S.Sonawane prepared the schedule second time and had taken technical sessions and Dr.K.B.gaikwad(HoD) was also guided students by arranging practical sessions also.

Place: Nampur
Date- 10/02/2022

(Prof.R.S.Sonawane)
Co-ordinator

(Dr.K.B.Gaikwad)

(Dr.U.B.Kadam)



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MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik

Department of English

Certificate Course in Mastering Communication Skills

Academic Year: 2021-22

Time-Table

Class: FYBA & SYBA

Time: 12.30 to 1.30

Dated : 01st Jan.2022 to 08th.Feb.2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Communication Skills-Part-A	Communication Skills-Part-A	Communication Skills-Part-A	Communication Skills-Part-B	Communication Skills-Part-B	Communication Skills-Part-B

Course Co-ordinator: Prof.R.S.Sonawane

HoD: Dr.K.B.Gaikwad



PRINCIPAL

Samajshree Prashantdada Hiray
Arts, Science & Commerce College
Nampur, Tal. Baglan Dist. Nashik

“Mastering Communication Skills”

[Two Credit Course (2x15=30 Hours)]

Objectives:

1. Enhancing the skill of using English for everyday communication
2. To acquaint the students with the verbal and nonverbal communication
3. To create opportunities to access exposure of speaking in various contexts
4. To acquaint and familiarize the students with soft skills
5. To develop interest among the students to interact in English

Teachers Rles :

1. It is a learner-centric course.
2. The course aims at developing skill among the students.
3. Learning can be facilitated through interactive and informal guiding sessions.
4. Participation and up-gradation of the students' performance needs to be encouraged.
5. Practicals, Exercises, Activity monitoring, Projects, Seminars, Presentations, Group Discussions are some of the activities that the teachers are expected to encourage.
6. Relevant and innovative ideas of both the students and the teachers are always appreciable for a successful completion of this course
7. The concerned faculty/teachers have to maintain the record of the students (Given in the Evaluation pattern) as the credits to the students need to be given on the basis of preserved record.

Course content: Communication Skills-Part-A

- A) Introducing Yourself and Others
- B) Joining and Leaving Conversation
- C) Accepting/Declining Invitations
- D) Asking/Giving/Refusing Permission
- E) Digital Literacy for effective communication
- F) Project Presentation

Course content: Communication Part-B

- A) Asking/Giving/Refusing Information
B) Agreeing/Partial Agreeing/Disagreeing
C) Complaining and Apologizing
D) Vocabulary Building
E) Delivering a Speech
F) CALL and MALL for effective communication (CALL-Computer-assisted Language Learning & MALL- Mobile-assisted Language Learning)



Pradip
PRINCIPAL
Samajshree Prashant Jyoti Hiray
Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik



MGV's
S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik
Department of English
Certificate Course in Mastering Communication Skills
Academic Year: 2022-23

Marklist

Sr.No.	Name of the Students	Marks
1	Shirtre Gayatri Ravindra	27
2	Deore Gayatri Sharad	25
3	Pagar Dhanashree Anil	27
4	Pagar Dipali Ramdas	24
5	Kapadnis Rohini Gorakh	26
6	Pawar Harshada Devidas	25
7	Khairnar Pallavi Kishor	27
8	Jadhav Diksha Sharad	29
9	Pathae Pooja Dilip	26
10	Ahire Roshan Bapu	25
11	Ahire Ritesh Rajendra	27
12	Ghare Rushikesh Yashwant	29
13	Shinde Kishor Yashwant	26
14	Chavan Rahul Madhukar	25
15	Pansare Harshal Kailas	26
16	Shinde Bharat Popat	25
17	Shinde Ganesh Shivdas	26
18	Pawar Sunil Jibhau	26
19	Ahire Swapnil Ravindra	26
20	Ahire Nilesh Aaba	27
21	Pawar Abhishek Bhausaheb	28
22	Gaikwad Tushar Pandurang	26
23	Patil Bhushan Ramdas	27
24	Ahire Himani Bhausaheb	26
25	Kor Dhanashri Prakash	25
26	Ahire Bhagyashri Sharad	26
27	Kor Pallavi Baburao	26
28	Ahire Manisha Sanjay	27
29	Shinde Bhavesh Sharad	26
30	Nirbhowne Roshan Gopal	26
31	Deore Yash Anil	26
32	Tejaswini Samadhan Shemale	26
33	Nikita Dattatray Shewale	26
34	Jayashree Rajendra Jagtap	26

(Prof.R.S.Sonawane)
Co-ordinator of the Course

(Dr.K.B.Gaikwad)

(Dr.U.B.Kadam)

Head
Dept. of English
S.P.H. Arts, Sci. & Comm. College
Nampur, Tal. Baglan Dist. Nashik

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Nampur, Tal. Baglan Dist. Nashik

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik
Department of English

Certificate Course in Mastering Communication Skills

Academic Year: 2021-22



S.R. No.	Name of the Student	Class	Attendance of Students Dated as per Schedule					
			1/1/2022	3/1/2022	4/1/2022	5/1/2022	6/1/2022	7/1/2022
1	Shirte Gayatri Ravindra	FYBA	GShirte	GShirte	Ab	GShirte	GShirte	GShirte
2	Deore Gayatri Sharad	FYBA	DEOREGS	Ab	DEOREGS	DEOREGS	DEOREGS	DEOREGS
3	Pagar Dhanashree Anil	FYBA	PagardA	PagardA	PagardA	PagardA	PagardA	PagardA
4	Pagar Dipali Ramdas	FYBA	PagardB	PagardB	PagardB	PagardB	PagardB	PagardB
5	Kapadnis Rohini Gorakh	FYBA	KapadnisR	KapadnisR	KapadnisR	KapadnisR	Ab	KapadnisR
6	Pawar Harshada Devidas	FYBA	PawarH	PawarH	PawarH	PawarH	PawarH	PawarH
7	Khairnar Pallavi Kishor	FYBA	Ab	PKhairnar	PKhairnar	PKhairnar	PKhairnar	PKhairnar
8	Jadhav Diksha Sharad	FYBA	JadhavD.S.	JadhavD.S.	JadhavD.S.	JadhavD.S.	JadhavD.S.	JadhavD.S.
9	Pathae Pooja Dilip	FYBA	PathaeP	PathaeP	PathaeP	Ab	PathaeP	PathaeP
10	Ahire Roshan Bapu	FYBA	AhireRB	AhireRB	AhireRB	AhireRB	AhireRB	AhireRB
11	Ahire Ritesh Rajendra	FYBA	AhireR.R.	AhireR.R.	Ab	AhireR.R.	AhireR.R.	AhireR.R.
12	Ghare Rushikesh Yashwant	FYBA	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	Ab

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik

Department of English

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Attendance of Students Dated as per Schedule		
S.R. No.	Name of the Student	Class
1	Shitre Gayatri Ravindra	FYBA
2	Deore Gayatri Sharad	FYBA
3	Pagar Dhanashree Anil	FYBA
4	Pagar Dipali Ramdas	FYBA
5	Kapadnis Rohini Gorakh	FYBA
6	Pawar Harshada Devidas	FYBA
7	Khairnar Pallavi Kishor	FYBA
8	Jadhav Diksha Sharad	FYBA
9	Pathae Pooja Dilip	FYBA
10	Ahire Roshan Bapu	FYBA
11	Ahire Ritesh Rajendra	FYBA
12	Ghare Rushikesh Yashwant	FYBA

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Attendance of Students Dated as per Schedule								
S.R. No.	Name of the Student	Class	17/1/2022	18/1/2022	19/1/2022	20/1/2022	21/1/2022	22/1/2022
1	Shirte Gayatri Ravindra	FYBA	Gshibe	Gshibe	Gshibe	Gshibe	Gshibe	Gshibe
2	Deore Gayatri Sharad	FYBA	DeoreGS	DeoreGS	AB	DeoreGS	DeoreGS	DeoreGS
3	Pagar Dhanashree Anil	FYBA	PagorGS	PagorGS	PagorGS	PagorGS	AB	PagorGS
4	Pagar Dipali Ramdas	FYBA	AB	PagorGS	PagorGS	PagorGS	PagorGS	PagorGS
5	Kapadnis Rohini Gorakh	FYBA	KapadnisGS	KapadnisGS	KapadnisGS	AB	KapadnisGS	KapadnisGS
6	Pawar Harshada Devidas	FYBA	PawarGS	PawarGS	PawarGS	PawarGS	PawarGS	PawarGS
7	Khairnar Pallavi Kishor	FYBA	AB	Khairnar	Khairnar	Khairnar	Khairnar	Khairnar
8	Jadhav Diksha Sharad	FYBA	JadhavGS	JadhavGS	JadhavGS	JadhavGS	JadhavGS	JadhavGS
9	Pathae Pooja Dilip	FYBA	PathaeGS	PathaeGS	PathaeGS	AB	PathaeGS	PathaeGS
10	Ahire Roshan Bapu	FYBA	AhireGS	AhireGS	AhireGS	AhireGS	AhireGS	AhireGS
11	Ahire Ritesh Rajendra	FYBA	AB	AhireGS	AhireGS	AhireGS	AhireGS	AhireGS
12	Ghare Rushikesh Yashwant	FYBA	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	AB	R.Y.Ghare

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S.R. No.	Name of the Student	Class	Attendance of Students Dated as per Schedule					
			24/1/2022	25/1/2022	27/1/2022	28/1/2022	29/1/2022	31/1/2022
1	Shirte Gayatri Ravindra	FYBA	Shirte	Shirte	Shirte	Shirte	Shirte	Shirte
2	Deore Gayatri Sharad	FYBA	Deore	Deore	Deore	Deore	Deore	Deore
3	Pagar Dhanashree Anil	FYBA	Pagar	Pagar	Pagar	Pagar	Pagar	Pagar
4	Pagar Dipali Ramdas	FYBA	Pagar	AB	Pagar	Pagar	Pagar	Pagar
5	Kapadnis Rohini Gorakh	FYBA	Kapadnis	Kapadnis	Kapadnis	Kapadnis	Kapadnis	Kapadnis
6	Pawar Harshada Devidas	FYBA	Pawar	Pawar	Pawar	AB	Pawar	Pawar
7	Khairnar Pallavi Kishor	FYBA	Khairnar	Khairnar	Khairnar	Khairnar	Khairnar	Khairnar
8	Jadhav Diksha Sharad	FYBA	AB	Jadhav	Jadhav	Jadhav	Jadhav	Jadhav
9	Pathae Pooja Dilip	FYBA	Pathae	Pathae	AB	Pathae	Pathae	Pathae
10	Ahire Roshan Bapu	FYBA	Ahire	Ahire	Ahire	Ahire	Ahire	Ahire
11	Ahire Ritesh Rajendra	FYBA	Ahire	Ahire	Ahire	Ahire	Ahire	AB
12	Ghare Rushikesh Yashwant	FYBA	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	R.Y.Ghare	AB	R.Y.Ghare

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S.R. No.			Name of the Student	Class	Attendance of Students Dated as per Schedule					
					1/2/2022	2/2/2022	3/2/2022	4/2/2022	5/2/2022	7/2/2022
1	Shirtre Gayatri Ravindra	FYBA	Ab	Gshibe	Gshibe	Gshibe	Gshibe	Gshibe	Gshibe	
2	Deore Gayatri Sharad	FYBA	DeoreGS	DeoreGS	DeoreGS	DeoreGS	DeoreGS	Ab	DeoreGS	
3	Pagar Dhanashree Anil	FYBA	PagareDP	PagareDP	PagareDP	PagareDP	PagareDP	PagareDP	PagareDP	
4	Pagar Dipali Ramdas	FYBA	PagareDS	PagareDS	Ab	PagareDS	PagareDS	PagareDS	PagareDS	
5	Kapadnis Rohini Gorakh	FYBA	KapadnisRG	KapadnisRG	KapadnisRG	KapadnisRG	KapadnisRG	KapadnisRG	KapadnisRG	
6	Pawar Harshada Devidas	FYBA	PawarGsh	PawarGsh	PawarGsh	PawarGsh	PawarGsh	Ab	PawarGsh	
7	Khairnar Pallavi Kishor	FYBA	Khairnar	Ab	Khairnar	Khairnar	Khairnar	Khairnar	Khairnar	
8	Jadhav Diksha Sharad	FYBA	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	
9	Pathae Pooja Dilip	FYBA	Pathae	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	Jadhav D.S	
10	Ahire Roshan Bapu	FYBA	AhireRB	Ab	AhireRB	AhireRB	AhireRB	AhireRB	AhireRB	
11	Ahire Ritesh Rajendra	FYBA	Ahire A.D	Ahire A.D	Ahire A.D	Ab	Ab	Ab	Ab	
12	Ghare Rushikesh Yashwant	FYBA	R-Y.Ghar	R-Y.Ghar	R-Y.Ghar	R-Y.Ghar	R-Y.Ghar	R-Y.Ghar	R-Y.Ghar	

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			1/1/2022	3/1/2022	4/1/2022	5/1/2022	6/1/2022	7/1/2022
25	Kor Dhanashri Prakash	FYBA	Korpp	Korpp	Korpp	Ab	Korpp	Korpp
26	Ahire Bhagyashri Sharad	FYBA	Ab	Ab	Ab	Ab	Ab	Ab
27	Kor Pallavi Baburao	FYBA	Korpp	Korpp	Korpp	Korpp	Korpp	Ab
28	Ahire Manisha Sanjay	FYBA	Ab	Ab	Ab	Ab	Ab	Ab
29	Shinde Bhavesh Sharad	FYBA	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde
30	Nirbhawne Roshan Gopal	FYBA	Nirbhawne	Nirbhawne	Nirbhawne	Nirbhawne	Nirbhawne	Nirbhawne
31	Deore Yash Anil	SYBA	Deore	Deore	Deore	Deore	Deore	Deore
32	Tejaswini Samadhan Shemale	SYBA	Shemale	Shemale	Shemale	Shemale	Shemale	Shemale
33	Nikita Dattatray Shewale	SYBA	Shewale	Shewale	Shewale	Shewale	Shewale	Shewale
34	Jayashree Rajendra Jagtaz	SYBA	Jagtaz	Jagtaz	Jagtaz	Jagtaz	Jagtaz	Jagtaz

(Prof. R.S. Sonawane)

(Dr. K.B. Gaikwad)

Principal
Sanjay R. Sonawane
Arts, Science & Commerce College
Nampur, Tal. Nandgaon, Dist. Nashik

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S.R. No.	Name of the Student	Class	Attendance of Students Dated as per Schedule					
			8/1/2022	10/1/2022	11/1/2022	12/1/2022	13/1/2022	14/1/2022
25	Kor Dhanashri Prakash	FYBA	KorDP	KorDP	KorDP	KorDP	KorDP	
26	Ahire Bhagyashri Sharad	FYBA	Ahires	Ahires	Ahires	Ahires	Ahires	Ab
27	Kor Pallavi Baburao	FYBA	KorPB	KorPB	Ab	KorPB	KorPB	Ahires
28	Ahire Manisha Sanjay	FYBA	Manisha.A.S.	Manisha.A.S.	Manisha.A.S.	Manisha.A.S.	KorPB	KorPB
29	Shinde Bhavesh Sharad	FYBA	ShindeBS	ShindeBS	ShindeBS	ShindeBS	ShindeBS	ShindeBS
30	Nirbhowne Roshan Gopal	FYBA	Ab	Nirbhowne	Nirbhowne	Nirbhowne	Nirbhowne	Nirbhowne
31	Deore Yash Anil	SYBA	DeoreYA	DeoreYA	DeoreYA	Ab	DeoreYA	DeoreYA
32	Tejaswini Samadhan Shemale	SYBA	ShemalTS	ShemalTS	ShemalTS	ShemalTS	ShemalTS	ShemalTS
33	Nikita Dattatray Shewale	SYBA	Shewale N.D	Ab	Shewale N.D	Shewale N.D	Shewale N.D	Shewale N.D
34	Jayashree Rajendra Jagtap	SYBA	Jagtap	Jagtap	Jagtap	Jagtap	Ab	Jagtap

R.S.
 (Prof. R.S. Sonawane)



Prakash

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S.R. No.	Name of the Student	Class
25	Kor Dhanashri Prakash	FYBA
26	Ahire Bhagyashri Sharad	FYBA
27	Kor Pallavi Baburao	FYBA
28	Ahire Manisha Sanjay	FYBA
29	Shinde Bhavesh Sharad	FYBA
30	Nirbhowne Roshan Gopal	FYBA
31	Deore Yash Anil	SYBA
32	Tejaswini Samadhan Shemale	SYBA
33	Nikita Dattatray Shewale	SYBA
34	Jayashree Rajendra Jagtap	SYBA

R.S.

(Prof. R. S. Sonawane)

Dr. K.B. Gaikwad

(Dr. K. B. Gaikwad)



Prakash

(Prakash)

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			24/1/2022	25/1/2022	27/1/2022	28/1/2022	29/1/2022	31/1/2022
25	Kor Dhanashri Prakash	FYBA	KorDP	KorDP	Ab	KorDP	KorDP	KorDP
26	Ahire Bhagyashri Sharad	FYBA	Ahires	Ahires	Ahires	Ahires	Ahires	Ab
27	Kor Pallavi Baburao	FYBA	Ab	KorPB	KorPB	KorPB	KorPB	KorPB
28	Ahire Manisha Sanjay	FYBA	Manisha A.B	Manisha A.B	Ab	Manisha A.B	Manisha A.B	Manisha A.B
29	Shinde Bhavesh Sharad	FYBA	Shinde.B.S	Shinde.B.S	Shinde.B.S	Ab	Shinde.B.S	Shinde.B.S
30	Nirbhowne Roshan Gopal	FYBA	Nirbhowne	Nirbhowne	Nirbhowne	Nirbhowne	Nirbhowne	Ab
31	Deore Yash Anil	SYBA	Ab	Deore.YA	Deore.YA	Deore.YA	Deore.YA	Deore.YA
32	Tejaswini Samadhan Shemale	SYBA	Shemale	Shemale	Shemale	Shemale	Ab	Shemale
33	Nikita Dattatray Shewale	SYBA	Shewale N.D	Ab	Shewale N.D	Shewale N.D	Shewale N.D	Shewale N.D
34	Jayashree Rajendra Jagtap	SYBA	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Ab

Rup

(Prof. R.S. Sonawane)

Esthambly

(Dr. K.B. Gaikwad)



Principal

Samajshree Prashantdada Hiray
Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik

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Attendance of Students Dated as per Schedule		
S.R. No.	Name of the Student	Class
25	Kor Dhanashri Prakash	FYBA
26	Ahire Bhagyashri Sharad	FYBA
27	Kor Pallavi Baburao	FYBA
28	Ahire Manisha Sanjay	FYBA
29	Shinde Bhavesh Sharad	FYBA
30	Nirbhowne Roshan Gopal	FYBA
31	Deore Yash Anil	SYBA
32	Tejaswini Samadhan Shemale	SYBA
33	Nikita Dattatray Shewale	SYBA
34	Jayashree Rajendra Jagtaz	SYBA

(Prof. R.S. Sonawane)

(Dr. K.B. Gaikwad)



(Dr. U.B. Kadam)
PRINCIPAL

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Attendance of Students Dated as per Schedule		
S.R. No.	Name of the Student	Class
13	Shinde Kishor Yashwant	FYBA
14	Chavan Rahul Madhukar	FYBA
15	Pansare Harshal Kailas	FYBA
16	Shinde Bharat Popat	FYBA
17	Shinde Ganesh Shivdas	FYBA
18	Pawar Sunil Jibhau	FYBA
19	Ahire Swapnil Ravindra	FYBA
20	Ahire Nilesh Aaba	FYBA
21	Pawar Abhishek Bhausaheb	FYBA
22	Gaikwad Tushar Pandurang	FYBA
23	Patil Bhushan Ramdas	FYBA
24	Ahire Himani Bhausaheb	FYBA

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Name of the Student			Class	Attendance of Students Dated as per Schedule							
				8/11/2022	10/1/2022	11/1/2022	12/1/2022	13/1/2022	14/1/2022		
13	Shinde Kishor Yashwant	FYBA	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>	<u>shinde.k.y</u>
14	Chavan Rahul Madhukar	FYBA	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>	<u>c.r.madhukar</u>
15	Pansare Harshal Kailas	FYBA	<u>Wans</u>	<u>Ab</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>
16	Shinde Bharat Popat	FYBA	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>	<u>Shinde.B.P</u>
17	Shinde Ganesh Shivdas	FYBA	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>	<u>shinde.g</u>
18	Pawar Sunil Jibhau	FYBA	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>
19	Ahire Swapnil Ravindra	FYBA	<u>Ab</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>
20	Ahire Nilesh Aaba	FYBA	<u>Nahil</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>	<u>Wans</u>
21	Pawar Abhishek Bhausaheb	FYBA	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>
22	Gaikwad Tushar Pandurang	FYBA	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>	<u>spawar</u>
23	Patil Bhushan Ramdas	FYBA	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>	<u>bepatil</u>
24	Ahire Himani Bhausaheb	FYBA	<u>Ab</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>	<u>Abire.H.B</u>

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S.R. No.	Name of the Student	Class	17/1/2022	18/1/2022	19/1/2022	20/1/2022	21/1/2022	22/1/2022
13	Shinde Kishor Yashwant	FYBA	shindek.y	shindek.y	shindek.y	shindek.y	shindek.y	shindek.y
14	Chavan Rahul Madhukar	FYBA		C.R. madhukar	C.R. madhukar	C.R. madhukar	C.R. madhukar	C.R. madhukar
15	Pansare Harshal Kailas	FYBA	unani	unani	unani	AB	unani	unani
16	Shinde Bharat Popat	FYBA	shindebp	shindebp	shindep	shindebp	shindebp	AB
17	Shinde Ganesh Shivdas	FYBA	shindegs	shindegs	shindegs	shindegs	shindegs	shindegs
18	Pawar Sunil Jibhau	FYBA	spawar	spawar	AB	spawar	spawar	spawar
19	Ahire Swapnil Ravindra	FYBA	spw	shw	shw	shw	shw	shw
20	Ahire Nilesh Aaba	FYBA		ahisar	ahisar	ahisar	ahisar	ahisar
21	Pawar Abhishek Bhausaheb	FYBA	AB	AB	AB	AB	AB	AB
22	Gaikwad Tushar Pandurang	FYBA	GTP	GTP	GTP	GTP	GTP	GTP
23	Patil Bhushan Ramdas	FYBA	bepatil	bepatil	bepatil	bepatil	bepatil	bepatil
24	Ahire Himani Bhausaheb	FYBA	Ahire H.B.	Ahire H.B.	Ahire H.B.	AB	Ahire H.B.	Ahire H.B.

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S.R. No.	Name of the Student	Class	Attendance of Students Dated as per Schedule					
			24/1/2022	25/1/2022	27/1/2022	28/1/2022	29/1/2022	31/1/2022
13	Shinde Kishor Yashwant	FYBA	Shindek.y	Ab	Shindek.y	Shindek.y	Shindek.y	Shindek.y
14	Chavan Rahul Madhukar	FYBA	C, R, Madhukar	C, R, Madhukar	C, R, Madhukar	C, R, Madhukar	C, R, Madhukar	C, R, Madhukar
15	Pansare Harshal Kailas	FYBA	Wans	Wans	Wans	Ab	Wans	Wans
16	Shinde Bharat Popat	FYBA	Ab	ShindeB.P	ShindeB.P	ShindeB.P	ShindeB.P	ShindeB.P
17	Shinde Ganesh Shivdas	FYBA	Shindeg	Shindeg	Shindeg	Shindeg	Shindeg	Shindeg
18	Pawar Sunil Jibhau	FYBA	Spawar	Spawar	Ab	Spawar	Spawar	Spawar
19	Ahire Swapnil Ravindra	FYBA	Ahires	Ahires	Ahires	Ahires	Ahires	Ahires
20	Ahire Nilesh Aaba	FYBA	Ahires	Ahires	Ahires	Ahires	Ahires	Ahires
21	Pawar Abhishek Bhausaheb	FYBA	Ahires	Ahires	Ahires	Ahires	Ahires	Ahires
22	Gaikwad Tushar Pandurang	FYBA	Gad	Ab	Gad	Gad	Gad	Gad
23	Patil Bhushan Ramdas	FYBA	bePatil	bePatil	bePatil	bePatil	bePatil	Ab
24	Ahire Himani Bhausaheb	FYBA	Ab	Ahire H.B.	Ahire H.B.	Ahire H.B.	Ahire H.B.	Ahire H.B.

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Attendance of Students Dated as per Schedule								
S.R. No.	Name of the Student	Class	1/2/2022	2/2/2022	3/2/2022	4/2/2022	5/2/2022	7/2/2022
13	Shinde Kishor Yashwant	FYBA	Shindek.y	Shindek.y	Shindek.y	Shindek.y	Shindek.y	Shindek.y
14	Chavan Rahul Madhukar	FYBA	Ab	C.A. Madhukar	C.A. Madhukar	C.A. Madhukar	C.A. Madhukar	C.A. Madhukar
15	Pansare Harshal Kailas	FYBA	Wazari	Wazari	Wazari	Wazari	Wazari	Ab
16	Shinde Bharat Popat	FYBA	Shindeb.p	Shindeb.p	Shindeb.p	Ab	Shindeb.p	Shindeb.p
17	Shinde Ganesh Shivdas	FYBA	Ab	shindgs	Ab	shindegs	shindegs	shindegs
18	Pawar Sunil Jibhau	FYBA	Speed	Speed	Speed	Speed	Speed	Speed
19	Ahire Swapnil Ravindra	FYBA	Shinde	Ab	Shinde	Shinde	Shinde	Shinde
20	Ahire Nilesh Aaba	FYBA	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde
21	Pawar Abhishek Bhausaheb	FYBA	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde
22	Gaikwad Tushar Pandurang	FYBA	Shinde	Ab	Shinde	Shinde	Shinde	Shinde
23	Patil Bhushan Ramdas	FYBA	Ab	Shinde	Shinde	Shinde	Shinde	Shinde
24	Ahire Himani Bhausaheb	FYBA	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde

Sample Copy

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik

Department of English

Certificate Course in "Mastering Communication Skills" Exam

Academic Year :2021-2022

Date-10/02/2022

Marks: 30

Name:

Class:

Time: 01 Hour

All MCQ type questions are Compulsory and carried equal marks.

1. The English ____ won the world cup.
A. is B. has ☒ C. have D. are
2. Identify the type of sentence, "The police caught the criminals who looted the mall."
A. Simple sentence B. Compound sentence ☒ C. Complex sentence D. Passive sentence
3. "The ants fought the wasps" is an example of ____ sentence.
☒ A. simple B. compound C. complex D. subordinate
4. "Somebody ____ (Play) the drums". The simple past form of the word 'play' to fill the blank is ____
☒ A. played B. was playing C. had played D. had been playing
5. Susan made up her mind to speak to me. The meaning of the phrase "made up" in the given sentence is ____
A. mixed ☒ B. decided C. thought D. contemplate
6. The first model of communication is said to have been developed by ____
A. Plato ☒ B. Aristotle C. Ptolemy D. Steiner
7. According to Hoben, "____ is the verbal interchange of thought or idea"
A. Concept B. Writing skills ☒ C. Communication D. Oral Skills
8. Chester I Bernard observed that ____ linked people together in an organization to achieve a common purpose
☒ A. communication B. only documents C. Friendship D. gossip
9. A group of words that makes complete sense or gives complete meaning is called a ____.
A. clause B. phrase C. principal clause ☒ D. sentence
10. During an oral presentation, ____ is the stage where you tell the audience, the aim of your presentation.
A. Background ☒ B. Introduction C. Conclusion D. Question session
11. A Sentence always begins with a ____.
☒ a. Capital letter b. Small letter c. Symbol d. None of the above
12. Question mark(?) symbol is used at the ____ of the sentence.
a. Middle b. Beginning ☒ c. End d. All of the above
13. Which of the following symbol represent exclamation sign?
a. ? ☒ b. ! c. " " d. ;
14. ____ is a set of simple rules that help you to capitalise words correctly.
a. SIMPLE b. MINT ☒ c. MINTS d. COMP
15. Which of the following is not a punctuation mark?

a. ?
16. We use b. , followed by an 's' to show that something belongs to someone.

a. Apostrophe b. Comma c. Question mark d. Full stop

17. Which of the following is a part of speech?

a. Noun b. Pronoun c. Verb d. all of the above

18. A _____ is a word for a person, place, thing, or idea.

a. Noun b. Pronoun c. Verb d. Adverb

19. A _____ is a word used in place of a noun.

a. Verb b. Pronoun c. Adverb d. Adjective

20. _____ is a word used to express emotion.

a. Interjection b. Conjunction c. Preposition d. Adjective

21. What is a sentence?

- a. A group of ideas that form a complete paragraph
b. A group of words that communicate a complete thought
c. A set of rules that we must follow to write correctly
d. A set of words that contains all the basic punctuation marks
22. In the formation of sentence in English, A _____ is the person or thing that does an action.

a. Object b. Subject c. Verb d. Adverb

23. Find the subject in the given sentence?

Divya reads a book

a. Divya b. reads c. a d. book

24. Find the verb in the given sentence?

She kicked the football

a. She b. Kicked c. the d. football

25. Sentences where the subject does an action are known to be in the _____

a. Passive voice b. Active voice c. Simple voice d. High voice

26. Sentences in which the subject receives an action are known to be in the _____.

a. Passive voice b. Active voice c. Simple voice d. High voice

27. Write the passive voice of given sentence.

She wrote a letter.

a. Letter wrote by her b. Letter written by her
c. A letter was written by her. d. Letter was wrote by her

28. The following sentence is an example of _____

Who broke the glass?

a. Interrogative Sentence b. Exclamatory Sentence
c. Imperative Sentence d. Declarative Sentence

29. The following sentence is an example of _____

No, I did not!

a. Interrogative Sentence b. Exclamatory Sentence
c. Imperative Sentence d. Declarative Sentence

30. The following sentence is an example of _____

Pick up the pieces.

a. Imperative Sentence b. Exclamatory Sentence
c. Interrogative Sentence d. Declarative Sentence