Mahatma Gandhi Viyamandir's, S.P.H. Arts, Science & Commerce College, Nampur, Tal-Baglan,Dist. Nashik Department of English Certificate Course in Mastering Communication Skills

Academic Year: 2021-2022

Course Duration: Date-01/01/2022 to 08/2/2022

Total Students: 34

Total Hours Conducted: 30 Hrs.

Course Co-ordinator: Prof. R.S. Sonawane

HoD. Dept.of English:Dr.K.B.Gaikwad

Principal: Dr.U.B.Kadam

Date: 31/12/207

To, The Principal, S. P.H.College,Nampur, Tal-Baglan,Dist-Nashik

Subject: Regarding Certificate Course in Mastering Life Skills..

Res./Sir,

With rference to the subject cited above, Dept. of English is going to organize A Certificate Course in Mastering Communication Skills from 01st Jan. 2022, the schedule is attached for your information and kindly request to sanction one month duration course in CDC meeting.

Thanking You,

Yours faithfully,

(Dr.K.B.Gaikwad)

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Department of English

Certificate Course in Mastering Communication Skills

Academic Year: 2021-22

Ref-2021-2022

Date-31/12/2021

Notice

All the students of Dept.of English hereby informed that a Certificate Course in Mastering Life so students are requested to submit their information to the HoD dr.K.B.Gaikwad and attend the course dated on 01st Jan.2022 in Hall no.16.at 12.30pm.

(Prof.R.S.Sonawane)

(Dr.K.B.Gaikwad)

(Dr.U.B.Kadam)

PRINCIPAL

Samajchree Prashantdada Hiray Arts, Science & Combo College Nampur, Tal. Baglan Dist. Nashik





Mahatma Gandhi Vidyamandir's

Samajshree Prashantdada Hiray Arts, Science & Commerce College, Nampur Tal-Baglan, Dist-Nashik

CERTIFICATE

Mastering Life Skills' from 01st Jan.2022 to 8th Feb.2022 during the Class: SysA.....has successfully completed a 'Certificate Course in This is to certify that Mr./ Miss. Deorge. Your. And... academic year 2021-2022.

37/28

Dr. R.S.Sonawane Coordinator



Dr. K.B.Gaikwad

Professor

Dr. U.B.kadam
Principal

PRINCIPAL

Samajshree Prashantdada Hiray Arts, Science & Comm. College Nampur, Tal. Baglan Dist. Nashik

Dept. of English
S P H Arts, Sc. # Com College

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MGV's,

S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Department of English

Certificate Course in Mastering Communication Skills Academic Year: 2021-22

Activity Report

The Department of English, S. P. H. College, Nampur conducted a 'Certificate Course in Mastering Communication Skills' successfully. The duration of the course was a month. It started on the 1st January 2022 with all the students taking a resolution to learn to communicate in English. The course was inaugurated in a energetic session which was presided by Principal Dr. U. B. Kadam. Dr. K. B. Gaikwad, Head, Department of English also addressed the students. In his address he highlighted the increasing importance of communicating in English with competence. Total 34 students enrolled for the course. Prof. R.S. Sonawane acted as a co-ordinator of the course.

The primary objective of the certificate course was to enable the students to communicate in English. The syllabus of the course was framed in such a way that it covered all the necessary skills required to communicate on daily basis. It includes the topics from introducing yourself to delivering a speech to digital literacy for effective communication. The co-ordinator of the course Prof. R. S. Sonawane prepared various tests and activities to make sure that the students not only understand the topics but could also implement them in real life.

Dept.of English sanctioned an MoU to Githanjali Computer, Nampur, the Director of the Computer Institution is Dinesh Wani, who collaboratively helped students in an activities dealing with Computer literacy whenever needed. In the age of Internet students should well acquainted with Computer literacy then they can collect useful information and communicate well by using English confidently. Students have good opportunity to get jobs in the corporate world so "Mastering Communication Skill" is the course is very beneficial for our UG students.Principal Dr.U.B.kadam had taken good efforts for the enhancement of students to conduct such valuabe courses time to time.Co-ordinator Prof R.S.Sonawane schedule prepared the second time had taken and technical Dr.K.B.gaikwad(HoD) was also guided students by arranging practical sessions also. Derre

Place: Nampur

(Prof.R.S.Sonawane)

Date- 10/02/2022 Co-ordinator (Dr.K.B.Gaikwad)

(Dr.U.B.Kadam)

PRINCIPAL

Samajshree Prashentdada Hiray Arts, Science & Comm. College Nampur, Tal. Baglan Dist. Nashik

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Department of English

Certificate Course in Mastering Communication Skills

Academic Year: 2021-22

Time-Table

Class: FYBA & SYBA

Time: 12.30 to 1.30

Dated: 01st Jan.2022 to 08th.Feb.2022

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------------|---------------|---------------|---------------|---------------|---------------|
| Communication | Communication | Communication | Communication | Communication | Communication |
| Skills-Part-A | Skills-Part-A | Skills-Part-A | Skills-Part-B | Skills-Part-B | Skills-Part-B |

Course Co-ordinator: Prof.R.S.Sonawane

HoD: Dr.K.B.Gaikwad

PRINCIPAL

Samujoree Prashantdada Hiray Arts, Science & Courte College Mampur, Tal. Bagian Unit, etamil

MGV's S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Department of English Syllabus

"Mastering Communication Skills"

[Two Credit Course (2x15=30 Hours)]

Objectives:

- 1. Enhancing the skill of using English for everyday communication
- 2. To acquaint the students with the verbal and nonverbal communication
- 3. To create opportunities to access exposure of speaking in various contexts
- 4. To acquaint and familiarize the students with soft skills
- 5. To develop interest among the students to interact in English

Teachers Rles:

- 1. It is a learner-centric course.
- 2. The course aims at developing skill among the students.
- 3. Learning can be facilitated through interactive and informal guiding sessions.
- 4. Participation and up-gradation of the students' performance needs to be encouraged.
- 5. Practicals, Exercises, Activity monitoring, Projects, Seminars, Presentations, Group Discussions are some of the activities that the teachers are expected to encourage.
- 6. Relevant and innovative ideas of both the students and the teachers are always appreciable for a successful completion of this course
- 7. The concerned faculty/teachers have to maintain the record of the students (Given in the Evaluation pattern) as the credits to the students need to be given on the basis of preserved record.

Course content: Communication Skills-Part-A

- A) Introducing Yourself and Others
- B) Joining and Leaving Conversation
- C) Accepting/Declining Invitations
- D) Asking/Giving/Refusing Permission
- E) Digital Literacy for effective communication
- F) Project Presentation

Course content: Communication Part-B

- A) Asking/Giving/Refusing Information
- B) Agreeing/Partial Agreeing/Disagreeing
- C) Complaining and Apologizing
- D) Vocabulary Building
- E) Delivering a Speech
- F) CALL and MALL for effective communication (CALL-Computer-assisted Language Learning & MALL- Mobile-assisted Language Learning)

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Samajshree Promand Luda Hiray Arts, Science & Comm. College Nampur. Tal Baglan Dist. Nashik



S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Department of English

Certificate Course in Mastering Communication Skills

Academic Year: 2022-23

Marklist Sr.No. Name of the Students Marks 1 Shirtre Gayatri Ravindra 27 2 Deore Gayatri Sharad 25 3 Pagar Dhanashree Anil 27 4. Pagar Dipali Ramdas 24 5 Kapadnis Rohini Gorakh 26 6 Pawar Harshada Devidas 25 7 Khairnar Pallavi Kishor 27 8 Jadhav Diksha Sharad 29 9 Pathae Pooja Dilip 26 10 Ahire Roshan Bapu 25 11 Ahire Ritesh Rajendra 27 12 Ghare Rushikesh Yashwant 29 13 Shinde Kishor Yashwant 26 14 Chavan Rahul Madhukar 25 15 Pansare Harshal Kailas 26 16 Shinde Bharat Popat 25 17 Shinde Ganesh Shivdas 26 18 Pawar Sunil Jibhau 26 19 Ahire Swapnil Ravindra 26 20 Ahire Nilesh Aaba 27 Pawar Abhishek Bhausaheb 21 28 22 Gaikwad Tushar Pandurang 26 23 Patil Bhushan Ramdas 27 24 Ahire Himani Bhausaheb 26 25 Kor Dhanashri Prakash 25 26 Ahire Bhagyashri Sharad 26 27 Kor Pallavi Baburao 26 28 Ahire Manisha Sanjay 27 29 Shinde Bhavesh Sharad 26 30 Nirbhowne Roshan Gopal 26 31 Deore Yash Anil 26 32 Tejaswini Samadhan Shemale 26 33 Nikita Dattatray Shewale 26 Jayashree Rajendra Jagtap 34

(Prof.R.S.Sonawane) Co-ordinator of the Course (Dr.K.B.Gaikwad)

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S PH Arts, Sc. Com Collegarts, Science & Comm. College Nampur, Tal. Baglan Dist. Nashik

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MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Academic Year: 2021-22 Department of English

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MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Department of English Certificate Course in Mastering Communication Skills Academic Year: 2021-22

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MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Academic Year: 2021-22 Department of English

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MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik
Department of English

Certificate Course in Mastering Communication Skills
Academic Year: 2021-22

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MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Academic Year: 2021-22 Department of English

| Name of the Student | Student | Class | | Atter | ndance of Studen | Attendance of Students Dated as per Schedule | edule | | |
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(Dr. K. B. Gaikwage Chr. P. Gaikwage Chr. P. B. Gaikwage Chr. P. Gaikwage

(Prof.R.S.Sonawane)

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Department of English

Academic Year: 2021-22

| 2021-22 | Attendance of Students Dated as per Schedule | | 12/1/2022 13/1/202 14/1/2022 | | | AMARIBS Phise BS FHISCAS 1246 000. | \$ - | My Kores Kores Kores | | FYBA Shinde B.S Shinde B.S Shinde B.S Shinde Roshing on City | 19 C. 10 C. | A Probleme Alabramo A L. 1. | Washing Williams | Deaven 1 | | Mendets shomets showeds showled | 5/2016 Sh Pivelle C# 21. | 2.0 0 7 COCK STERRY | | 2 |
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(ppp.graftppanl Samajshree Prashantdada Hiray Arts, Science & Comm. College Nampur, Tal. Baglan Dist. Nashik

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(Dr.K.B

(Prof.R.S.Sonawane)

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Academic Year: 2021-22 Department of English

| Name | Name of the Student | Class | | | | | | | |
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(Dr.K.B.Gaikwad)

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(**OFICENKAGEM)L**Samajshree Prashantdada Hiray
Arts, Science & Comm. College
Mampur, Tal. Baglan Dist. Nashik

(Prof.R.S.Sonawane)

MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Department of English

Academic Year: 2021-22

| S.R. No. | Name of the Student | Class | | Atte | Attendance of Students Dated as per Schedule | s Dated as per Sch | edule | |
|-------------|-------------------------------|-------|-----------------|------------------|--|--------------------|----------------------|------------|
| | | | 24/1/2022 | 25/1/2022 | 27/1/2022 | 28/1/2022 | 29/1/202 | 31/1/2022 |
| 25 | Kor Dhanashri | FYBA | | | | | | |
| | | | Kondo | Leval | 72 | Low p | Dry 1 | 1,2AP |
| 26 | Ahire Bhagyashri Sharad | FYBA | Chiaces | AMB e BS | ChiaeBS | ATHERS. | A Lings | N) |
| 27 | Kor Pallavi Baburao | FYBA | AB | Kon B | Leo Rey | The American | Lor R | X STATES |
| 28 | Ahire Manisha Sanjay | FYBA | FYBA MAKAAA | Carisha. A. | AP | Menisha. AC | Parcho-As Marchan 16 | Brichan 16 |
| 29 | Shinde Bhavesh Sharad | FYBA | Shinde. Bis | Shinde BS | shInde B.s | AB | Shinde & Shinde & | Shinder |
| 30 | Nirbhowne Roshan Gopal | FYBA | Mughery | Wirbhur | Marhim | Marghar | N. Monum | 7 |
| 31 | Deore Yash Anil | SYBA | A. | Deore 4A | Deore 4 A | 08 or 4A | TROJE W | Deve vo |
| 32 | Tejaswini Samadhan Shemale | SYBA | Shemoles | Sherred Therouth | Theyouth | Gremals | ¥3 | Chevredo |
| 33 | Nikita Dattatray Shewale | SYBA | Shewell N. D | AN | Shavere | Shevere | Sheware | Sheware |
| 34 | Jayashree Rajendra Jagtaz | SYBA | H graphage | delasto | Mostory | 3 | Health | AN |
| | | | |) | | | | |

(Prof.R.S.Sonawane)

Arts, Committee (Dr.K.B.Gaikwad)

(IPRINGEPON)
Samajshree Prashantdada Hiray
Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik

MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik Certificate Course in Mastering Communication Skills Acadomic Voor: 2021.22 Department of English

| Academic rear: 2021-22 | Attendance of Students Dated as per Schedule |
|------------------------|--|
| | Class |
| | f the Student |

| S.R. No. | Name of the Student | Class | | Atter | Attendance of Students Dated as per Schedule | Dated as per Sch | edule | |
|-------------|-------------------------------|-------|-----------------|------------------------------|--|-----------------------|-----------------|-------------------------------|
| | | | 1/2/2022 | 2/2/2022 | 3/2/2022 | 4/2/2022 | 5/2/202 | 7/2/2022 |
| 25 | Kor Dhanashri | FYBA | | | 2 | | - | - |
| 6 | r lahasii | | Kosow | 110 | Korest | Korp | Koror | Kos |
| 97 | Ahire Bhagyashri Sharad | FYBA | HiseBs | Blocals | phieres | Phacus | 3 | Phinens |
| 27 | Kor Pallavi Baburao | FYBA | FYBA KonPlB | LONRES | - Hone RBS | Kestephs | More PB | LovePB |
| 28 | Ahire Manisha Sanjay | FYBA | Philerapo | FYBA Panishards Panishar 4.5 | Manisher A.S | 7 | F Drie Land | Family De Orbigha De |
| 29 | Shinde Bhavesh Sharad | FYBA | Shinde us | Shinde 43 Shinde B.s | Shind e.B. | | Shinder | Shinde BSShinde, & Shinde, BS |
| 30 | Nirbhowne Roshan Gopal | FYBA | . S.F. | | | | | |
| 31 | Deore Yash Anil | SYBA | DEOYEYA. | Deore y A. | X | Deore 4A | DRONEYA DEOPEYA | DeoreyA |
| 32 | Tejaswini Samadhan Shemale | SYBA | Shoradis | Showed & Showed to | Sperralls | Semal Shemals Shemals | Shemals | Shemals |
| 33 | Nikita Dattatray Shewale | SYBA | Shewalle N.D | Sheware Shewarle N.D N.D | SHEUSER | 516W018 | SICEAR | 17 A |
| 34 | Jayashree Rajendra Jagtaz | SYBA | Grafas | 7 | Challet B. | depolate | Harter | Howard |
| (Prof.R. | (Prof.R.S.Sonawane) | |) | (Dr.K.B.Gaikwad) | Nampus Y | | (Dr.U.B.Kadam) | |

(Dr.U.B.Kadam)

Tal Satana Sollo

PRINCIPAL
Samajshree Prashantdada Hiray
Arts, Science & Comm. College
Mampur, Tal. Baglan Dist. Nashik

MGV's,S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashilk Certificate Course in Mastering Communication Skills Academic Year: 2021-22 Department of English

| | | 7 | 3 | 7 | | | | | | | | | |
|--|----------|---------------------------|----------------------------|---------------------------|--|----------------------------|---|---------------------------|--|-----------------------------|--|-------------------------|----------------------------------|
| Attendance of Students Dated as per Schedule | 7/1/2022 | Shindle K | . R. Modelier C. R. Machay | Comp. | Shindel | 8 | Spanes | Shins | NATION | A Down | THE CHAPTER STATES | Defett | H |
| | 6/1/2022 | Shinde Ky Shinde Ky | C. R. Mondher | MOUNT | Shindelp Shindel | Shinds | Spant | galderse | Z | April | CHICA | befatil | AhireHK |
| | 5/1/2022 | Shindeky | 75 | Coccession | Shinder.p | Schlades | 8 January | Sphiser | MASS | April | E | bepartel | Albire His Albire His Albire His |
| idance of Students | 4/1/2022 | SAShindeky Shindeky | C, R. Machinica | Mensy. | Shinder Shinder.p | Shindegs | 7 | Shire | NASS | | de d | befall | Ahire H.B |
| Atter | 3/1/2022 | 18 | V C, R, Madhuk | WARN | Shinde8.p | Shiddegs shindegs shindegs | Sales | SHEIZY | Amiss | Agreemy | 970 | begatel | flhire 11B |
| | 1/1/2022 | FYBA Shindeky | C, R. Mabhak | -della | A STATE OF THE STA | Shiddegs | Space S | 17b | THE STATE OF THE S | Apr. 3 | AN | Benefit | Amres 1.B |
| Class | | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA |
| Name of the Student | | Shinde Kishor Yashwant | Chavan Rahul Madhukar | Pansare Harshal Kailas | Shinde Bharat Popat | Shinde Ganesh Shivdas | Pawar Sunil Jibhau | Ahire Swapnil Ravindra | Ahire Nilesh Aaba | Pawar Abhishek Bhausaheb | Gaikwad Tushar Pandurang | Patil Bhushan Ramdas | Ahire Himani Bhausaheb |
| S.R. | No. | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |

| | | | 3 | | 0. | | | | | | | | ~ |
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| | 14/1/2022 | AF | C,R,Moldha | Mark | Shindel | Skindegs | (mads | Shirts | WARRIST | Homos | 200 | below | Ahine HiB AhineHiB |
| dule | 13/1/2022 | Shind (2K.) | C,R Machaly | AND THE PROPERTY OF THE PROPER | Shindele | Shindege shindege | Spanol | RINTS | AB | Apos | de de la company | befand | Phyre H.E |
| Attendance of Students Dated as per Schedule | 12/1/2022 | Shind exy | C,R, Malhary - C, R. Melhuyay C,R Medhuss, C,R, Moldhary, | CWATTY. | FYBA Shindell Shindel Pshindelip Shindelp Shindelp Shindel | B | 2 perusp | STUBS | THE WAY | Aposos | CHAD | D efrests | Ahire H.B |
| idance of Students | 11/1/2022 | shinde.Ky | | and | Shindelip | Spapulus | Spead | Sprise | MAMBES | Apriles | - M | befahil | Aline. H.B. Ahile 1-11B. |
| Atter | 10/1/2022 | Shinde. K.y Shinde. Ky | FYBA C, R, medhere CR Machaly | X | Shindell | Stoppings Stoppings | Springs | The spine | Mahr | Appear | CAR | before | Ahike. H.B. |
| | 8/11/2022 | FYBA Shindeky | C, R, Med huk | Mostra | Ghindelegy | Repuiles | Spear | Q+ | Mind | Apres | after | befair | 9 |
| Class | | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA MARAN | FYBA | FYBA | FYBA | FYBA |
| Name of the Student | | Shinde Kishor Yashwant | Chavan Rahul Madhukar | Pansare Harshal Kailas | Shinde Bharat Popat | Shinde Ganesh Shivdas | Pawar Sunil Jibhau | Ahire Swapnil Ravindra | Ahire Nilesh Aaba | Pawar Abhishek Bhausaheb | Gaikwad Tushar Pandurang | Patil Bhushan Ramdas | Ahire Himani Bhausaheb |
| S.R. | No. | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |

| | | _ | 7 | M | | | 1 | | | | | | 8 |
|--|-----------|-------------------------------------|---|---------------------------|------------------------|------------------------------------|--------------------|---------------------------|-------------------|-----------------------------|-----------------------------|-------------------------|---------------------------|
| | 22/1/2022 | Shindek | a C. B. Mal | CHAM | 8 | Springs | S. P. Oller | SABIZE | Mahis | Perer | B | befall | Phire H.F |
| edule | 21/1/2022 | Shindek.y | C.R. Madryka CR. Madruky C. B. Madre H. | Messer. | Snindelle | Shindes | Spann | AMM | Nors | PS. | GID | pepall | Phire His Ahire His |
| Attendance of Students Dated as per Schedule | 20/1/2022 | shindeky shindeky shindeky shindeky | | B. | shindely shindely | Shindege shindege shindege shindge | Spulled | SAMAS | phises | Apreson | A | 6 epal2 | £. |
| dance of Student | 19/1/2022 | Shindek.y | C, R, Melchung | Mark | shinder | Shindegs | 8 | SANDE | Mhrach | Pagares | 916 | befahil | PhileHB |
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| | 17/1/2022 | Shindeky | 3 | man | Shindelly Shindelly | FYBA Shindege Shindege | Conack | SPUS | A | Books | AFB | befall | AhrenR |
| Class | | FYBA Shii | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA |
| Name of the Student | | Shinde Kishor Yashwant | Chavan Rahul Madhukar | Pansare Harshal Kailas | Shinde Bharat Popat | Shinde Ganesh Shivdas | Pawar Sunil Jibhau | Ahire Swapnil Ravindra | Ahire Nilesh Aaba | Pawar Abhishek Bhausaheb | Gaikwad Tushar Pandurang | Patil Bhushan Ramdas | Ahire Himani Bhausaheb |
| S.R. | No. | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |

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| | 31/1/2022 | Shindeky Shindeky | a Cil Mudler | Jew m | Shindelp Shindel | shindlege shin deg | Speus | tings | Marcs | Harre | alo | B | A Ahirchi |
| edule | 29/1/2022 | Shindeky | CR. Muchuy | MARIA | Shindelp | shindegs | Spares | SANDRE | Max | Piplies | A. | befati | Ahisett |
| Attendance of Students Dated as per Schedule | 28/1/2022 | Shindeky | C, R, Merdhung C, R, Mudhung C, R, Mudhung C, R, Sandhung C, Mudhung C, B, Ma | 45 | Shinder. | | Schnids | Thise | DANS- | Somoto | 18 | berpart! | Ahire H.B. Ahire H.B. Ahire H.B. Ahire Hig |
| Idance of Students | 27/1/2022 | Shindek.y | NO C, R. MUCHLIK | non | Shinde B.P. Shinder. | Shindegs shindegs shindegs | H | आगंग | Marias | Harry | 98 | bepath/ | Ahire H.B |
| Atte | 25/1/2022 | AP | LA CIR, MUCH | SMANN | Shindelp | Shindes | Romas | Shiry | Marian | (Alber) | RD | begat? | Ahine H.B |
| | 24/1/2022 | FYBA Shindeky | C, R, Medhuy | Worder | AA | Shindege | 2 Dough | Seint | MARK | Aposes> | A Company | FYBA bepayle | B |
| Class | | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA | FYBA MALA | FYBA | FYBA | FYBA | FYBA |
| Name of the Student | | Shinde Kishor Yashwant | Chavan Rahul Madhukar | Pansare Harshal Kailas | Shinde Bharat Popat | Shinde Ganesh Shivdas | Pawar Sunil Jibhau | Ahire Swapnil Ravindra | Ahire Nilesh Aaba | Pawar Abhishek Bhausaheb | Gaikwad Tushar Pandurang | Patil Bhushan Ramdas | Ahire Himani Bhausaheb |
| S.R. | No. | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |

Sample Copy

MGV's, S.P.H. Arts, Science & Commerce College, Nampur, Dist. Nashik

Department of English

Certificate Course in "Mastering Communication Skills" Exam

| Name: | Academic Year :2021-2022 | Date-10/02/2022 Marks: 30 |
|--|---|--|
| Class: | are Compulsory and carrie | |
| 1. The English won th A. is B. has 2. Identify the type of sent A. Simple sentence B. sentence 3. "The ants fought the wa A. simple B. comp 4. "Somebody (Play) the blank is A. played B. was playing 5. Susan made up her minor the given sentence is A. mixed B. decided 6. The first model of comm A. Plato B. Aristo 7. According to Hoben, " A. Concept B. Writin 8. Chester I Bernard observachieve a common purpose A. communication B. only 6. A group of words that m A. clause B. phra 10. During an oral presentation f. A. clause B. phra 10. During an oral presentation f. A. Background B. Introd 11. A Sentence always beg a Capital letter b. Small Answer: a 12. Question mark(?) symba. Middle b. Beginning 13. Which of the following 13. Which of the following | e world cup. C. have ence, "The police caught the ence, "Sen ound C. Complex needrums". The simple past for the drums". The simple past for the content of the | D. are criminals who looted the mall." aplex sentence D. Passive tence. D. subordinate rm of the word 'play' to fill been playing of the phrase "made up" in D. contemplate developed by Steiner thought or idea" ation D. Oral Skills ether in an organization to D. gossip complete meaning is called a D. sentence ou tell the audience, the aim D. Question session d. None of the above the sentence. d. All of the above |

| a. ? | A |
|--|---|
| 16. We use c.! | d. , n 's' to show that something belongs to |
| someone. followed by an | n's' to snow that someones |
| | c. Question mark d. Full stop |
| 17. Which of the following is a part of spe | |
| a. Noun b. Propour | c. Verb d. all of the above |
| b. Pronoun | C. Velo |
| 18. A is a word for a person, | place thing or idea. |
| a Noun b. Pronoun | |
| 19. A is a ward ward in place | e of a noun. |
| a. Verb b. Pronoun c. Ad | verb d. Adjective |
| a. Verb b. Pronoun c. Ad 20. is a word used in place is a word used to expect the second seco | |
| a. Interjection b. Conjunction c. Pre | eposition d. Adjective |
| 21. What is a sentence? | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |
| a. A group of ideas that form a complete par | ragraph |
| b. A group of words that communicate a con | mplete thought |
| c. A set of rules that we must follow to writ | e correctly |
| d. A set of words that contains all the basic | nunctuation marks |
| 22. In the formation of sentence in English | h, A is the person or thing that does |
| an action. | |
| a. Object b. Subject | c. Verb d. Adverb |
| 23. Find the subject in the given sentence | ? |
| Divya reads a book | |
| a Divya b. reads | c. a d. book |
| 24. Find the verb in the given sentence? | |
| She kicked the football | |
| a. She b. Kicked | c. the d. football |
| 25. Sentences where the subject does an a | action are known to be in the |
| a. Passive voice b Active voice | c. Simple voice d. High voice |
| 26. Sentences in which the subject receiv | es an action are known to be in the |
| a. Passive voice b. Active voice | c. Simple voice d. High voice |
| 27. Write the passive voice of given sente | ence. |
| She wrote a letter. | h T attan |
| a. Letter wrote by her | b. Letter written by her |
| c. A letter was written by her. | d. Letter was wrote by her |
| 28. The following sentence is an example | 5 01 |
| Who broke the glass? | b Evolometers Cont |
| a. Interrogative Sentence | b. Exclamatory Sentence |
| c. Imperative Sentence | d. Declarative Sentence |
| 29. The following sentence is an example | 6 01 |
| No, I did not! | h Evolometa — G |
| a. Interrogative Sentence | b. Exclamatory Sentence |
| c. Imperative Sentence | d. Declarative Sentence |
| 30. The following sentence is an example | C 01 |
| Pick up the pieces. | h Evelameter C |
| a Interrogative Sentence | b. Exclamatory Sentence |
| c. Imperative Sentence | d. Declarative Sentence |

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